

BPS Mahila Polytechnic Khanpur Kalan
Time table of OMCA department from March to July 2023

		1	2	3	4		5	6	7
		9-10	10-11	11-12	12-1		2-3	3-4	4-5
Monday	2nd	Typing (SS)	Typing (SS)	OM (Shilpa)	BC(Shilpa)	Lunch (1.00 to 2.00)	Computer(SS)	Computer(SS)	Steno
	4th	BKA (KJ)	ESBD (Shilpa)	Eng (Rajni)	Steno		BKA (KJ)	SS (Rajni)	SS (Rajni)
	6th	Project Oriented Professional Training					Project Oriented Professional Training		
Tuesday	2nd	Steno	OM (Shilpa)	Computer(SS)	Computer(SS)		BC(Shilpa)	Steno	SCA (Sunita)
	4th	BKA (KJ)	BKA (KJ)	Eng (Rajni)	ESBD (Shilpa)		CA (SS)	CA (SS)	Steno
	6th	Project Oriented Professional Training					Project Oriented Professional Training		
Wednesday	2nd	Typing (SS)	Typing (SS)	OM (Shilpa)	Steno		BC(Shilpa)	Steno	SCA (Sunita)
	4th	BKA (KJ)	BKA (KJ)	Eng (Rajni)	ESBD (Shilpa)		WD (RM)	WD (RM)	Steno
	6th	Project Oriented Professional Training					Project Oriented Professional Training		
Thursday	2nd	Steno	OM (Shilpa)	Computer(SS)	Computer(SS)		BC(Shilpa)	Steno	SCA (Sunita)
	4th	BKA (KJ)	Steno	Eng (Rajni)	ESBD (Shilpa)		CA (SS)	CA (SS)	BKA (KJ)
	6th	Project Oriented Professional Training					Project Oriented Professional Training		
Friday	2nd	Typing (SS)	Typing (SS)	OM (Shilpa)	BC(Shilpa)		Steno	SCA (Sunita)	OM (Shilpa)
	4th	BKA (KJ)	ESBD (Shilpa)	Eng (Rajni)	Steno		WD (RM)	WD (RM)	Steno
	6th	Project Oriented Professional Training					Project Oriented Professional Training		

Workload:

- Mrs Kiran Jindal- BKA, Project- 9+5= 14
- SS Malik- Typing, Computer,CA,Projcet,- 6+6+4+4= 20
- Smt. Shilpa- OM, OC,ESBD, Project, -6+5+5+8=24
- Smt. _____ - Steno, Project- 8+6+10=24
- Smt. Rajni- Eng, SS,Project -5+2+4=11
- Sh. Rajesh Malik- WD-4
- Smt Sunita - SCA, Project-4+4=8

Class Metors:

- Smt. Shilpa- 1st year
- Mr. S.S. Malik- 2nd Year
- Smt. Kiran Jindal- 3rd Year

HOD

Principal